

For Official Use Only:

ILL No. \_\_\_\_\_

Patron's Last Name \_\_\_\_\_

### Interlibrary Loan Request for Books

**You must be a resident of Santa Fe County to complete this form. Please fill in the form below as completely as possible.**

**This form can be brought in to any library branch, or email as an attachment to [interlibraryloan@santafelibrary.org](mailto:interlibraryloan@santafelibrary.org)**

Requesting materials from another library system is called an "Interlibrary Loan". Before submitting a request for an Interlibrary Loan (ILL), please check our Online Library Catalog or our Online Databases to see if the Santa Fe Public Library owns the book or journal article. Maximum of three requests per month per patron. Items can take from 2 to 4 weeks to arrive.

#### Book Information:

Book Author(s) (Last Name, First Name):

\_\_\_\_\_

Book Title:

\_\_\_\_\_

Edition: \_\_\_\_\_

Date Published: \_\_\_\_\_

Pick-up Location :

Main

La Farge

Southside

Today's Date: \_\_\_\_\_

Date Needed By: \_\_\_\_\_

#### Borrower Information:

Your Name: \_\_\_\_\_

Your Library Card Number: \_\_\_\_\_

Street: \_\_\_\_\_

City: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Phone Number: \_\_\_\_\_ E-mail: \_\_\_\_\_

Best method to contact: \_\_\_\_\_